## INSTRUCTIONS

1. Complete and return this form to the general office **at least two weeks before the project is due for submission.**

2. Student and supervisor should provide justification in support. They may suggest alternative deadline.

3. Extension is subject to approval.

### Name: ___________________________ Student ID: ___________________________

### Email: ___________________________ Programme: PT MSc / FT MSc

### Supervisor: _______________________

### Supervisor’s comments: *(please attach separate page if comments are too long or prepared separately)*

### Student’s signature ___________________________ Date: __________

### Supervisor’s signature: ___________________________ Date: __________

*For department’s use:*

Request **approved / not approved** by Graduate Programmes Committee.

### Name & signature: ___________________________ Date: __________

### Revised due date: ___________________________

*Administrator will confirm project due date with student and supervisor via email.*